

TERMS OF REFERENCE

6 DISTRICT LEVEL CITIZEN BUDGETS



Posted date	October 3, 2023	Last date to apply	October 9, 2023
Country	Pakistan	Location	Islamabad
Type of Services	Consultancy (contractual)	Category	Research document
Position	1	Tentative commencement date of services	October 13, 2023
Level of Efforts	30 days	Tentative duration	13 October to 30 November, 2023
CVs /applications to be submitted at: hr@cpdi-pakistan.org			

ABOUT CPDI

The Centre for Peace and Development Initiatives (CPDI) is an independent, non-partisan and a not-for-profit civil society organization working on issues of peace and development in Pakistan. It is registered under Section 42 of the Companies Ordinance, 1984 (XLVII of 1984). It seeks to inform and influence public policies and civil society initiatives through research - based advocacy and capacity building to promote citizenship, build peace, improve governance, and achieve inclusive and sustainable development. Areas of special sectoral focus include promoting peace and tolerance, police reforms, right to information, strong local governments, climate change and mitigation, transparency in governance, democratic values, rule of law, accountable governance in the country and public health initiatives.

ABOUT THE ASSIGNMENT

1. BACKGROUND

CPDI has always scrutinized budget documents from different angles and released number of research reports which are directly related to the solution of public problems. Purpose of these reports is to inform the public as to what percentage of the amount of their tax money is used to fulfill their basic needs and how much importance is given to their basic issues during federal and provincial budgeting.

The tradition of printing citizens' budget is poor in Pakistan. Some provincial governments have published this document in recent years, but the quality of the document has remained poor. It is difficult for a common citizen to extract district level information from the budget document. To address this need, CPDI will produce 6 citizens budget of different selected districts from KP, Sindh, Balochistan and Punjab province, through which an average educated

person can understand what is for them in the budget. The essence of this document is that an average citizen can understand the resource allocation in their district and can hold the governments accountable.

2. SCOPE OF THE POLICY PAPER

Scope of the citizens' budget will cover the important sectors in which development budget has been allocated for the wellbeing of citizens in Punjab, KP, Sindh and Balochistan. C

3. KEY TASKS

1. Conduct an analysis of provincial budgets, segregate the development budget including capital development budget of important sectors in selected districts of all provinces.
2. Funds allocated for local governments in the provincial budget.
3. Compile the citizen budget in a specific template and make it interactive and easy to understand by common people.

4. DURATION:

The Assignment will be completed in one month period.

5. REQUIRED QUALIFICATION AND EXPERIENCE

- At least master's degree in relevant discipline with more than 15 years of experience of budget research, analysis and budget advocacy
- Established budget expert with excellent understanding of budget including budget cycle, terminologies, resource allocations and budget transparency.
- Excellent in writing and presentation skills
- Capability of in-depth budget analysis

6. REPORTING:

Project Manager & Executive Director CPDI

7. HOW TO APPLY:

Interested Individuals can send CVs highlighting the relevant experience and qualification (70% weightage for evaluation) as well as the financial proposal (30% weightage for evaluation) mentioning the name of assignment in subject at: hr@cpdi-pakistan.org. The financial proposal should be inclusive of applicable taxes and work-related logistical costs (i.e., travel/ lodging, incidentals, etc.), as required for assignment related activities and meetings at CPDI offices. No expense claims will be entertained/paid by CPDI.

*Late submissions will not be entertained.