TERMS OF REFERENCE
Request for Proposal
"Services Required for Consultant"

Project:	**Budget Research and Advocacy for Democratic Accountability**
Assignment:	**Geographic Spread of Resources: An Analysis of Development Budget of the Punjab, 2020-21**
Last date to apply:	**January 7, 2022 (11:00 am)**
Submission to:	hr@cpdi-pakistan.org

About CPDI

Centre for Peace and Development Initiatives (CPDI) is an independent, non-partisan, and not-for-profit civil society organization working on issues of peace and development in Pakistan. It is registered Under Section 42 of the Companies Ordinance, 1984 (XLVII of 1984). It was established in September 2003 by a group of concerned citizens who realized that there was a need to approach the issue of peace and development in an integrated manner. CPDI is the first initiative of its kind in Pakistan. It seeks to inform and influence public policies and civil society initiatives through research-based advocacy and capacity building in order to promote citizenship, build peace and achieve inclusive and sustainable development. Areas of special sectoral focus include promotion of peace and tolerance, rule of law, transparency, and access to information, budget watch, media watch, election watch, and legislative watch, and democratic development.

Terms of Reference

The general perception about provincial budget is that it is concentrated in few metropolitans and most of the periphery districts always remains short of quality development project; both in term of numbers and allocations. Some older study conducted by CPDI shows that the provincial capital in the Punjab ultimately gets more than 50% of the development budget. No study to ascertain the continuation of that practice or otherwise has been carried out recently. There is dearth of literature on quantitative budget analysis in Pakistan keeping focus of the geographic spread of resources. Most of the budget analysis are focused at federal level and that too on Budget Estimates. The revised estimates are more accurate data for analysis, but this data is not available before the end of the fiscal year; hence often overlooked by researchers. This study is being commissioned to have an in-depth budget analysis of development Budget of Punjab for the year 2020-21. This study will provide answer to the following question:

1. What is the geographic spread of development budget allocation in Punjab (Both revenue and Capital)?
2. What is the departmental spread of Budget estimates and how this trend is changed in Revised Estimates?
3. Which Districts are major losers and major gainer in Revised Estimates exercise?
4. Which Departments are mostly affected by the change in revised estimates?

Activities

1. Compilation of District Wise and Department wise data of Development Budget (Revenue and Capital)
2. Analysis for district allocation of Budget Estimates and Revised Estimates and their comparison
3. Analysis for Departmental allocation of Budget Estimates and Revised Estimates and their comparison

4. Major quantitative Results presented in Tabular and graphical form for easy readability
5. Recommendations

Qualification
1. At least Master degree in relevant discipline with more than eight years of experience of budget analysis and budget advocacy
2. Excellent understanding of budgetary issues including budget cycle, resource allocations and budget transparency
3. Excellent writing and presentation skills
4. Capability of in-depth budget analysis

Note: The proposal submitted by the interested candidates should be inclusive of logistics and taxation, as no separate expense will be paid by CPDI for boarding, lodging, or any other incidentals required for the assignment.

Timeline for Completion of the Assignment
1. Maximum 30 days from the signing of the contract
2. Assignment Person days: 24 days

How to Apply:
Interested Individuals can send their CVs highlighting the relevant experience and cover letter including per day rate in PKR at: hr@cpdi-pakistan.org
*Late submission will not be entertained.