

On behalf of Centre for Peace and Development Initiatives (CPDI) Pakistan, you are requested to provide the **Sealed Quotation** for supply of the following items on or before **30<sup>th</sup> of July 2021** from the date of receipt of this request.

SR #	Description	Quantity
1	<b>Printing of File Folder</b> <ul style="list-style-type: none"> <li>• 310 gram art Card with Matt Lamination with Printing</li> <li>• Double Side Pocket with Printing</li> </ul>	<b>700</b>
2	<b>Printing of Writing Pad</b> <ul style="list-style-type: none"> <li>• A4 Half size</li> <li>• Title and back page art card 310 gram paper with matt lamination in 4 colors</li> <li>• Spiral binding</li> <li>• Inside 24 pages with 75 Grams paper with printing</li> </ul>	<b>700</b>
3	<b>Pen with Digital Printing</b>	<b>700</b>

**NOTE** : After short listing of supplier, a sample or dummy copy of above items must be provided before issuance of final purchase order, after approval of sample copy the final purchase order will be issued to supplier.

- The quotation will be valid for 15 working days after receipt.
- The supplier will be selected through competitive bid process.
- Quotation through email will not be accepted,
- All govt applicable taxes should be inclusive in price,
- The quotation must be provided with complete required specification
- **Printing of File Folders, Pen & Writing Pads required within 10 working days after issuance of purchase order.**

**Please consider this email as RFQ,**

If you have any query please let me know.

Regards,

**Sagheer Abbas Awan | Manager Procurement & Admin**  
**Centre for Peace and Development Initiatives (CPDI)**

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