

On behalf of Centre for Peace and Development Initiatives (CPDI) Pakistan, you are requested to provide the **Sealed Quotation** for supply of the following items on or before **21st January 2020** from the date of receipt of this request.

SR #	Description	Quantity
1	Printing of File Folder <ul style="list-style-type: none"> • 310 gram art Card with Matt Lamination with Printing • Double Side Pocket with Printing 	2500
2	Printing of Writing Pad <ul style="list-style-type: none"> • A4 Half size • Title and back page art card 310 gram paper with matt lamination in 4 colors • Centre pin binding • Inside 24 pages with 75 Grams paper with printing 	2500

NOTE : After short listing of supplier, a sample or dummy copy of above items must be provided before issuance of final purchase order, after approval of sample copy the final purchase order will be issued to supplier.

- The quotation will be valid for 15 working days after receipt.
- The supplier will be selected through competitive bid process.
- Quotation through email will not be accepted,
- All govt applicable taxes should be inclusive in price,
- The quotation must be provided with complete required specification
- **Printing of File Folders & Writing Pads required within 8 working days after issuance of purchase order.**
- **Withholding tax of services will be applied for making payment.**

Procurement Unit:

House No.1-A, Service Road East, National police Foundation, E-11/3, Islamabad.
Contact: 051-8312794