



The Coalition on Right to Information (CRTI) was established on December 17, 2012 in Islamabad by a group of civil society organizations.



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The State of Proactive Disclosure of Information in Khyber Pakhtunkhwa and Punjab Public Bodies

January-March

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Executive Summary:

The introduction of Right to Information law and increased public awareness of such legislations have proved to be a positive trigger in pushing the governments of Punjab and Khyber-Pakhtunkhwa towards a noticeable shift in rethinking the way, public bodies have been using the web. In result of an overwhelming majority of activists and citizen internet users of Pakistan demanding for better and transparent processes through which public information can be accessed, public bodies have started taking their web presence seriously.

While this is a positive step towards better accountability, the State of Proactive Disclosure of Information in Khyber Pakhtunkhwa and Punjab Public Bodies' research report results discovered a significant lack of tangible reform adopted to implement key sections of right to information laws adopted by these provinces.

Khyber Pakhtunkhwa and Punjab public bodies are required to proactively disclose categories of information mentioned in Sections 5 and 4 of Khyber Pakhtunkhwa Right to Information Act 2013 and Punjab Transparency and Right to Information Act 2013. This report, launched on quarterly basis, seeks to determine the extent to which public bodies in Khyber Pakhtunkhwa and Punjab are implementing relevant sections of their right to information laws and proactively disclosing information with citizens through their web sites.

The results of this report also indicate that not even a single website assessed in the process of developing this report discloses the remunerations, salaries, benefits, and any other such payments public body provides its employed staff, which poses a serious concern of accountability.

The report found that majority of websites surveyed maintained by public bodies to be properly designed and easily accessible by a common citizen with a basic understanding of Internet.

A major concern with regard to the surveyed websites is the absence of information about Public Information Officers responsible to share requested information with citizens and also responsible for the implementation of various provisions, including those pertaining to the proactive disclosure of information. As the report results suggest, websites lack proper sharing of the steps a citizen has to go through in order to access the information shared on self-basis; file the information through a web form or email; the information about how long a citizen should wait for the response; and the next steps in case s/he does not get a response.

Despite a perception that elected governments of Punjab and Khyber-Pakhtunkhwa are leading the technology fora of the country, results indicate a serious lack of promise towards proactively disclosing information on self-basis held by public bodies hold.



Proactive Disclosure Report: Punjab and Khyber-Pakhtunkhwa

Introduction:

In the wake of Snowden revelations, citizens around the world are being more cautious about the information retrieved, stored, and managed by elected public bodies. The ability of having access to public information not only helps citizens in knowing about authorities responsible for different information and public records, but it also helps in the processes of accountability and increased transparency.

In order to have greater accountability and better transparency, there was a need of having a regular checklist that would research on websites of various public bodies, assess the information shared on self-basis, facilitating citizens filing information requests through email or web forms, and provide a clear picture of what is lacking in terms of having a transparent website with thoroughly presented information that the respective public body is holding.

Proactive Disclosure research report aims to take the charge of assessing public websites and showing results on the basis of respective RTI laws implemented in the provinces. This report is exclusively focusing on the provinces of Punjab and Khyber-Pakhtunkhwa as these two are leading the technology arena in the country. Taking help from the respective **Khyber-Pakhtunkhwa Right to Information Act 2013**, and **Punjab Transparency and Right to Information (RTI) Act 2013**, this report intends to show the reader results of to what extent public bodies are disclosing required information on self-basis and facilitating citizens filing information requests.

In this report, research has been conducted on categorical basis covering up websites of all the major departments of both the aforementioned provinces. Proactive Disclosure Regional report aims to capture the environment of public bodies through a set of questions taken from the respective laws of the provinces as mentioned above. This report aims to highlight the vast array of relevant categories falling under information required by the government to publicly share or be available to share at citizen requests.

Proactive Disclosure Regional report intends to help identify the governmental departments and ministries openly sharing information with public as per required by the laws. It also helps to identify websites lacking such measures. This report has a potential to help different governmental bodies enhance their websites by sharing relevant information and making their online sites easily accessible and readable by a citizen. The report, thus, will be a quarterly trying to measure any developments that happen to better mirror.

The ratings and scorecards included in this study particularly focus on developments and assessments that took place between the first quarter of 2014, i.e. January 1, 2014 to March 31, 2014.



Acknowledgments:

Proactive Disclosure report has been commissioned by Coalition of Right to Information (CRTI) which Digital Rights Foundation is an active member. Established in December, 2012, CRTI is a group of civil society organizations with a primary goal to promote open information and communications policies. The coalition policy for better implementation of Right to Information laws in Pakistan following the international best practices of RTI legislations.

CRTI seeks to promote an open information and communications policies at the federal, provincial and district levels across Pakistan. With various initiatives, the coalition of civil society organizations aims to promote citizen awareness and improve dialogue between the citizens and state.

CRTI also intends to promote transparency and accountability of public offices while strengthening a pluralist and development-centered democracy. The strong group of various organizations is focused to facilitating processes, tools, and technique to ensure the proper implementation of a user-friendly right to information regime in the country.



Methodology:

Proactive Disclosure Research Report measures the openness of governmental websites using various points from the respective laws of the provinces along with a question to measure the ease of accessibility and readability.

Each individual question is score on varying range of points to further help the report better reflect the degree of sharing and openness over the time. Each question is scored from a numerical range of 0 to 10, where 0 equates “doesn’t meet the provision”, and 10 equates “completely follows the provision”. The numerical scale is further divided in subsets of three: the first range **0 -3** represents “no or very low following of the provision; the second range **4- 7** shows “medium level of representation”; while the last **8 – 10** range shows a very good or maximum level of meeting the criteria taken from either the RTI Acts or used as an additional to further assess the website.

Scoresheet criteria for Punjab province:

Here is the checklist used to score the websites falling under Punjab province. Questions(**a**) through (**i**) used in the scoresheet are based on Punjab Transparency and RTI Act 2013; whereas questions **k** and **l** are used to assess the ease of accessibility of the websites and the option for citizens to file requests online, respectively.

- a. Information of public body, its functions and duties
- b. Directory of its officers and employees with their respective remuneration, perks and privileges
- c. Budget of the public body including details of all proposed and actual expenditures
- d. Statement of categories of information being held by the public body
- e. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body
- f. Particulars of the recipients of concessions, permits or authorizations granted by the public body
- g. Ease of accessibility of the information presented on self-basis
- h. Option for a citizen to ask for required information i.e. filing requests

Scoresheet criteria for Khyber-Pakhtunkhwa province:

For the Khyber-Pakhtunkhwa region, websites are assessed on the basis of several provisions taken from the Khyber-Pakhtunkhwa Right to Information Act 2013. For this province, provisions **a** to **j** are the actual points of RTI Act; whereas **k** is used for this report to better assess the ease of accessibility of the information presented on the websites on self-basis. Here is the checklist used for the websites of various ministries and departments of KPK government:

- a. Information about the public body, including its organization, functions, duties, powers and any services it provides to the public
- b. Directory of its officers and employees with their respective remuneration, perks, and privileges
- c. Detailed budget of the public body, including proposed and actual expenditures
- d. Powers and functions of its officers and employees
- e. Description of its decision-making processes
- f. Opportunities for the public to provide input into or be consulted about decisions
- g. Categories of information being held by the public body

- h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body
- i. Particulars of the recipients of concessions, permits or authorizations granted by the public body
- j. Description of the manner in which requests for information may be made to the public body, including the name, title and contact details of all designated officers
- k. Ease of accessibility of the information presented on self-basis

The results of this quarterly Proactive Disclosure Research report are shown in a comprehensive and concise **RTI scoresheet** for quick and easy readability. Several criteria, taken from the respective aforementioned legislations, have been taken into consideration to measure the extent to which the websites sampled have proactively disclosed and shared information.



Proactive Disclosure – Province of Punjab

Criteria (a) through (i) based on Punjab Transparency and RTI Act 2013

Sample Website 1: Government of Punjab

Website link: www.punjab.gov.pk

| Proactive Disclosure RTI Scoresheet– Punjab | |
|---|---|
| a. Information of public body, its functions and duties | 8 |
| b. Directory of its officers and employees with their respective remuneration, perks and privileges | 0 |
| c. Budget of the public body including details of all proposed and actual expenditures | 8 |
| d. Powers and functions of its officers and employees | 2 |
| e. Description of its decision-making processes | 0 |
| f. Opportunities for the public to provide input into or be consulted about decisions | 0 |
| g. Statement of categories of information being held by the public body | 0 |
| h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body | 0 |
| i. Particulars of the recipients of concessions, permits or authorizations granted by the public body | 0 |
| j. Ease of accessibility of the information presented on self-basis | 1 |
| k. Option for a citizen to ask for required information i.e. filing requests | 0 |

Sample Website 2: Citizen Feedback Model

Website link: www.punjabmodel.gov.pk

| Proactive Disclosure RTI Scoresheet– Punjab | |
|---|---|
| a. Information of public body, its functions and duties | 8 |
| b. Directory of its officers and employees with their respective remuneration, perks and privileges | 0 |
| c. Budget of the public body including details of all proposed and actual expenditures | 0 |
| d. Powers and functions of its officers and employees | 0 |
| e. Description of its decision-making processes | 3 |
| f. Opportunities for the public to provide input into or be consulted about decisions | 0 |
| g. Statement of categories of information being held by the public body | 0 |
| h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body | 0 |
| i. Particulars of the recipients of concessions, permits or authorizations granted by the public body | 0 |
| j. Ease of accessibility of the information presented on self-basis | 7 |
| k. Option for a citizen to ask for required information i.e. filing requests | 0 |

Sample Website 3: Office of the Chief Minister

Website link: www.cm.punjab.gov.pk/

| Proactive Disclosure RTI Scoresheet– Punjab | |
|---|---|
| a. Information of public body, its functions and duties | 7 |
| b. Directory of its officers and employees with their respective remuneration, perks and privileges | 3 |
| c. Budget of the public body including details of all proposed and actual expenditures | 0 |
| d. Powers and functions of its officers and employees | 2 |
| e. Description of its decision-making processes | 0 |
| f. Opportunities for the public to provide input into or be consulted about decisions | 5 |
| g. Statement of categories of information being held by the public body | 0 |
| h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body | 0 |
| i. Particulars of the recipients of concessions, permits or authorizations granted by the public body | 0 |
| j. Ease of accessibility of the information presented on self-basis | 5 |
| k. Option for a citizen to ask for required information i.e. filing requests | 0 |

Sample Website 4: Finance Department

Website link: www.finance.punjab.gov.pk

| Proactive Disclosure RTI Scoresheet– Punjab | |
|---|----|
| a. Information of public body, its functions and duties | 8 |
| b. Directory of its officers and employees with their respective remuneration, perks and privileges | 3 |
| c. Budget of the public body including details of all proposed and actual expenditures | - |
| d. Powers and functions of its officers and employees | 0 |
| e. Description of its decision-making processes | 0 |
| f. Opportunities for the public to provide input into or be consulted about decisions | 5 |
| g. Statement of categories of information being held by the public body | |
| h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body | 10 |
| i. Particulars of the recipients of concessions, permits or authorizations granted by the public body | 0 |
| j. Ease of accessibility of the information presented on self-basis | 5 |
| k. Option for a citizen to ask for required information i.e. filing requests | 0 |



Sample Website 5: Punjab Revenue AuthorityWebsite link: www.pra.punjab.gov.pk

| Proactive Disclosure RTI Scoresheet– Punjab | |
|---|---|
| a. Information of public body, its functions and duties | 8 |
| b. Directory of its officers and employees with their respective remuneration, perks and privileges | 0 |
| c. Budget of the public body including details of all proposed and actual expenditures | 0 |
| d. Powers and functions of its officers and employees | 0 |
| e. Description of its decision-making processes | 0 |
| f. Opportunities for the public to provide input into or be consulted about decisions | 0 |
| g. Statement of categories of information being held by the public body | 0 |
| h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body | 4 |
| i. Particulars of the recipients of concessions, permits or authorizations granted by the public body | 0 |
| j. Ease of accessibility of the information presented on self-basis | 5 |
| k. Option for a citizen to ask for required information i.e. filing requests | 0 |

Sample Website 6: Excise and TaxationWebsite link: www.punjab.gov.pk/excise_and_taxation

| Proactive Disclosure RTI Scoresheet– Punjab | |
|---|-----|
| a. Information of public body, its functions and duties | 8 |
| b. Directory of its officers and employees with their respective remuneration, perks and privileges | 0 |
| c. Budget of the public body including details of all proposed and actual expenditures | 0 |
| d. Powers and functions of its officers and employees | 0 |
| e. Description of its decision-making processes | 0 |
| f. Opportunities for the public to provide input into or be consulted about decisions | n/a |
| g. Statement of categories of information being held by the public body | 0 |
| h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body | 6 |
| i. Particulars of the recipients of concessions, permits or authorizations granted by the public body | 0 |
| j. Ease of accessibility of the information presented on self-basis | 2 |
| k. Option for a citizen to ask for required information i.e. filing requests | 0 |



Sample Website 7: Planning and Development Department Punjab Revenue Authority

Website link: www.pndpunjab.gov.pk

| Proactive Disclosure RTI Scoresheet– Punjab | |
|---|---|
| a. Information of public body, its functions and duties | 9 |
| b. Directory of its officers and employees with their respective remuneration, perks and privileges | 0 |
| c. Budget of the public body including details of all proposed and actual expenditures | 0 |
| d. Powers and functions of its officers and employees | 0 |
| e. Description of its decision-making processes | 0 |
| f. Opportunities for the public to provide input into or be consulted about decisions | 0 |
| g. Statement of categories of information being held by the public body | 0 |
| h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body | 1 |
| i. Particulars of the recipients of concessions, permits or authorizations granted by the public body | 0 |
| j. Ease of accessibility of the information presented on self-basis | 7 |
| k. Option for a citizen to ask for required information i.e. filing requests | 0 |

Sample Website 8: Higher Education Department and School Education Department

Website link: www.hed.punjab.gov.pk

| Proactive Disclosure RTI Scoresheet– Punjab | |
|---|---|
| a. Information of public body, its functions and duties | 0 |
| b. Directory of its officers and employees with their respective remuneration, perks and privileges | 0 |
| c. Budget of the public body including details of all proposed and actual expenditures | 0 |
| d. Powers and functions of its officers and employees | 0 |
| e. Description of its decision-making processes | 0 |
| f. Opportunities for the public to provide input into or be consulted about decisions | 0 |
| g. Statement of categories of information being held by the public body | 0 |
| h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body | 0 |
| i. Particulars of the recipients of concessions, permits or authorizations granted by the public body | 2 |
| j. Ease of accessibility of the information presented on self-basis | 1 |
| k. Option for a citizen to ask for required information i.e. filing requests | 0 |



Sample Website 9: Schools**Website link:** www.schools.punjab.gov.pk

| Proactive Disclosure RTI Scoresheet– Punjab | |
|---|---|
| a. Information of public body, its functions and duties | 9 |
| b. Directory of its officers and employees with their respective remuneration, perks and privileges | 3 |
| c. Budget of the public body including details of all proposed and actual expenditures | 3 |
| d. Powers and functions of its officers and employees | 2 |
| e. Description of its decision-making processes | 0 |
| f. Opportunities for the public to provide input into or be consulted about decisions | 5 |
| g. Statement of categories of information being held by the public body | 5 |
| h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body | 8 |
| i. Particulars of the recipients of concessions, permits or authorizations granted by the public body | 0 |
| j. Ease of accessibility of the information presented on self-basis | 6 |
| k. Option for a citizen to ask for required information i.e. filing requests | 5 |

Sample Website 10: Zakat and Ushr**Website link:** <http://www.zakat.gop.pk/>

| Proactive Disclosure RTI Scoresheet– Punjab | |
|---|---|
| a. Information of public body, its functions and duties | 2 |
| b. Directory of its officers and employees with their respective remuneration, perks and privileges | 0 |
| c. Budget of the public body including details of all proposed and actual expenditures | 0 |
| d. Powers and functions of its officers and employees | 0 |
| e. Description of its decision-making processes | 0 |
| f. Opportunities for the public to provide input into or be consulted about decisions | 5 |
| g. Statement of categories of information being held by the public body | 0 |
| h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body | 0 |
| i. Particulars of the recipients of concessions, permits or authorizations granted by the public body | 0 |
| j. Ease of accessibility of the information presented on self-basis | 3 |
| k. Option for a citizen to ask for required information i.e. filing requests | 0 |



Sample Website 11: Social Welfare and Bair-ul-Maal

Website link: http://punjab.gov.pk/social_welfare_and_bait_ul_mall

| Proactive Disclosure RTI Scoresheet– Punjab | |
|---|---|
| a. Information of public body, its functions and duties | 4 |
| b. Directory of its officers and employees with their respective remuneration, perks and privileges | 0 |
| c. Budget of the public body including details of all proposed and actual expenditures | 0 |
| d. Powers and functions of its officers and employees | 0 |
| e. Description of its decision-making processes | 0 |
| f. Opportunities for the public to provide input into or be consulted about decisions | 0 |
| g. Statement of categories of information being held by the public body | 0 |
| h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body | 0 |
| i. Particulars of the recipients of concessions, permits or authorizations granted by the public body | 0 |
| j. Ease of accessibility of the information presented on self-basis | 3 |
| k. Option for a citizen to ask for required information i.e. filing requests | 0 |

Sample Website 12: Women Development Department

Website link: <http://wdd.punjab.gov.pk/>

| Proactive Disclosure RTI Scoresheet– Punjab | |
|---|---|
| a. Information of public body, its functions and duties | 8 |
| b. Directory of its officers and employees with their respective remuneration, perks and privileges | 3 |
| c. Budget of the public body including details of all proposed and actual expenditures | 0 |
| d. Powers and functions of its officers and employees | 0 |
| e. Description of its decision-making processes | 0 |
| f. Opportunities for the public to provide input into or be consulted about decisions | 0 |
| g. Statement of categories of information being held by the public body | 0 |
| h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body | 3 |
| i. Particulars of the recipients of concessions, permits or authorizations granted by the public body | 0 |
| j. Ease of accessibility of the information presented on self-basis | 5 |
| k. Option for a citizen to ask for required information i.e. filing requests | 0 |



Sample Website 13: Punjab Energy DepartmentWebsite link: www.energy.punjab.gov.pk

| Proactive Disclosure RTI Scoresheet– Punjab | |
|---|---|
| a. Information of public body, its functions and duties | 8 |
| b. Directory of its officers and employees with their respective remuneration, perks and privileges | 5 |
| c. Budget of the public body including details of all proposed and actual expenditures | 0 |
| d. Powers and functions of its officers and employees | 4 |
| e. Description of its decision-making processes | 0 |
| f. Opportunities for the public to provide input into or be consulted about decisions | 0 |
| g. Statement of categories of information being held by the public body | 0 |
| h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body | 8 |
| i. Particulars of the recipients of concessions, permits or authorizations granted by the public body | 0 |
| j. Ease of accessibility of the information presented on self-basis | 5 |
| k. Option for a citizen to ask for required information i.e. filing requests | 0 |

Sample Website 14: Health DepartmentWebsite link: www.health.punjab.gov.pk

| Proactive Disclosure RTI Scoresheet– Punjab | |
|---|---|
| a. Information of public body, its functions and duties | 8 |
| b. Directory of its officers and employees with their respective remuneration, perks and privileges | 1 |
| c. Budget of the public body including details of all proposed and actual expenditures | 0 |
| d. Powers and functions of its officers and employees | 0 |
| e. Description of its decision-making processes | 0 |
| f. Opportunities for the public to provide input into or be consulted about decisions | 5 |
| g. Statement of categories of information being held by the public body | 0 |
| h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body | 6 |
| i. Particulars of the recipients of concessions, permits or authorizations granted by the public body | 0 |
| j. Ease of accessibility of the information presented on self-basis | 5 |
| k. Option for a citizen to ask for required information i.e. filing requests | 0 |



Sample Website 15: Punjab Privatization BoardWebsite link: www.ppb.gop.pk/

| Proactive Disclosure RTI Scoresheet– Punjab | |
|---|---|
| a. Information of public body, its functions and duties | 3 |
| b. Directory of its officers and employees with their respective remuneration, perks and privileges | 0 |
| c. Budget of the public body including details of all proposed and actual expenditures | 0 |
| d. Powers and functions of its officers and employees | 0 |
| e. Description of its decision-making processes | |
| f. Opportunities for the public to provide input into or be consulted about decisions | 7 |
| g. Statement of categories of information being held by the public body | 0 |
| h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body | 5 |
| i. Particulars of the recipients of concessions, permits or authorizations granted by the public body | 0 |
| j. Ease of accessibility of the information presented on self-basis | 4 |
| k. Option for a citizen to ask for required information i.e. filing requests | 0 |

Sample Website 16: Punjab Information Technology BoardWebsite link: www.pitb.gov.pk/

| Proactive Disclosure RTI Scoresheet– Punjab | |
|---|---|
| a. Information of public body, its functions and duties | 9 |
| b. Directory of its officers and employees with their respective remuneration, perks and privileges | 5 |
| c. Budget of the public body including details of all proposed and actual expenditures | 0 |
| d. Powers and functions of its officers and employees | 3 |
| e. Description of its decision-making processes | 0 |
| f. Opportunities for the public to provide input into or be consulted about decisions | 5 |
| g. Statement of categories of information being held by the public body | 0 |
| h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body | 0 |
| i. Particulars of the recipients of concessions, permits or authorizations granted by the public body | 0 |
| j. Ease of accessibility of the information presented on self-basis | 7 |
| k. Option for a citizen to ask for required information i.e. filing requests | 0 |



Sample Website 17: Sports Board PunjabWebsite link: www.sportsportal.punjab.gov.pk/

| Proactive Disclosure RTI Scoresheet– Punjab | |
|--|---|
| a. Information of public body, its functions and duties | 8 |
| b. Directory of its officers and employees with their respective remuneration, perks and privileges | 5 |
| c. Budget of the public body including details of all proposed and actual expenditures | 0 |
| d. Powers and functions of its officers and employees | 3 |
| e. Description of its decision-making processes | 0 |
| f. Opportunities for the public to provide input into or be consulted about decisions | 0 |
| g. Statement of categories of information being held by the public body | 0 |
| h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body | 2 |
| i. Particulars of the recipients of concessions, permits or authorizations granted by the public body | 0 |
| j. Ease of accessibility of the information presented on self-basis | 6 |
| k. Option for a citizen to ask for required information i.e. filing requests | 0 |



Proactive Disclosure – Province of Khyber-Pakhtunkhwa

Sample Website 1: Government of Khyber Pakhtunkhwa

Website link: www.khyberpakhtunkhwa.gov.pk

| Proactive Disclosure RTI Scoresheet–KPK | |
|---|---|
| a. Information about the public body, including its organization, functions, duties, powers and any services it provides to the public | 7 |
| b. Directory of its officers and employees with their respective remuneration, perks, and privileges | 3 |
| c. Detailed budget of the public body, including proposed and actual expenditures | 0 |
| d. Powers and functions of its officers and employees | 0 |
| e. Description of its decision-making processes | 3 |
| f. Opportunities for the public to provide input into or be consulted about decisions | 6 |
| g. Categories of information being held by the public body | 0 |
| h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body | 3 |
| i. Particulars of the recipients of concessions, permits or authorizations granted by the public body | 0 |
| j. Description of the manner in which requests for information may be made to the public body, including the name, title and contact details of all designated officers | 3 |
| k. Ease of accessibility of the information presented on self-basis | 3 |

Sample Website 2: Finance Department

Website link: <http://www.financekpp.gov.pk>

| Proactive Disclosure RTI Scoresheet–KPK | |
|---|---|
| a. Information about the public body, including its organization, functions, duties, powers and any services it provides to the public | 8 |
| b. Directory of its officers and employees with their respective remuneration, perks, and privileges | 4 |
| c. Detailed budget of the public body, including proposed and actual expenditures | 0 |
| d. Powers and functions of its officers and employees | 3 |
| e. Description of its decision-making processes | 0 |
| f. Opportunities for the public to provide input into or be consulted about decisions | 0 |
| g. Categories of information being held by the public body | 0 |
| h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body | 6 |
| i. Particulars of the recipients of concessions, permits or authorizations granted by the public body | 0 |
| j. Description of the manner in which requests for information may be made to the public body, including the name, title and contact details of all designated officers | 4 |
| k. Ease of accessibility of the information presented on self-basis | 4 |

Sample Website 3: Accountant General of Khyber PakhtunkhwaWebsite link: <http://agkhyberpakhtunkhwa.gov.pk>

| Proactive Disclosure RTI Scoresheet–KPK | |
|---|---|
| a. Information about the public body, including its organization, functions, duties, powers and any services it provides to the public | 8 |
| b. Directory of its officers and employees with their respective remuneration, perks, and privileges | 4 |
| c. Detailed budget of the public body, including proposed and actual expenditures | 4 |
| d. Powers and functions of its officers and employees | 0 |
| e. Description of its decision-making processes | 0 |
| f. Opportunities for the public to provide input into or be consulted about decisions | 3 |
| g. Categories of information being held by the public body | 0 |
| h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body | 3 |
| i. Particulars of the recipients of concessions, permits or authorizations granted by the public body | 0 |
| j. Description of the manner in which requests for information may be made to the public body, including the name, title and contact details of all designated officers | 3 |
| k. Ease of accessibility of the information presented on self-basis | 3 |

Sample Website 4: Finance and Planning Department – District AbbottabadWebsite link: <http://www.abbottabad.financekpp.gov.pk>

| Proactive Disclosure RTI Scoresheet–KPK | |
|---|---|
| a. Information about the public body, including its organization, functions, duties, powers and any services it provides to the public | 3 |
| b. Directory of its officers and employees with their respective remuneration, perks, and privileges | 3 |
| c. Detailed budget of the public body, including proposed and actual expenditures | 3 |
| d. Powers and functions of its officers and employees | 2 |
| e. Description of its decision-making processes | 0 |
| f. Opportunities for the public to provide input into or be consulted about decisions | 0 |
| g. Categories of information being held by the public body | 0 |
| h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body | 0 |
| i. Particulars of the recipients of concessions, permits or authorizations granted by the public body | 0 |
| j. Description of the manner in which requests for information may be made to the public body, including the name, title and contact details of all designated officers | 2 |
| k. Ease of accessibility of the information presented on self-basis | 3 |



Sample Website 5: Elementary and Secondary Education Department WebsiteWebsitelink:www.kpese.gov.pk

| Proactive Disclosure RTI Scoresheet–KPK | |
|---|---|
| a. Information about the public body, including its organization, functions, duties, powers and any services it provides to the public | 9 |
| b. Directory of its officers and employees with their respective remuneration, perks, and privileges | 3 |
| c. Detailed budget of the public body, including proposed and actual expenditures | 8 |
| d. Powers and functions of its officers and employees | 2 |
| e. Description of its decision-making processes | 4 |
| f. Opportunities for the public to provide input into or be consulted about decisions | 2 |
| g. Categories of information being held by the public body | 0 |
| h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body | 4 |
| i. Particulars of the recipients of concessions, permits or authorizations granted by the public body | 0 |
| j. Description of the manner in which requests for information may be made to the public body, including the name, title and contact details of all designated officers | 3 |
| k. Ease of accessibility of the information presented on self-basis | 5 |

Sample Website 6: Zakat, Ushr, Social Welfare & Women Development DepartmentWebsite link:www.khyberpakhtunkhwa.gov.pk/Departments/SocialWelfare/index.php

| Proactive Disclosure RTI Scoresheet–KPK | |
|---|---|
| a. Information about the public body, including its organization, functions, duties, powers and any services it provides to the public | 8 |
| b. Directory of its officers and employees with their respective remuneration, perks, and privileges | 0 |
| c. Detailed budget of the public body, including proposed and actual expenditures | 0 |
| d. Powers and functions of its officers and employees | 0 |
| e. Description of its decision-making processes | 0 |
| f. Opportunities for the public to provide input into or be consulted about decisions | 7 |
| g. Categories of information being held by the public body | 0 |
| h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body | 3 |
| i. Particulars of the recipients of concessions, permits or authorizations granted by the public body | 0 |
| j. Description of the manner in which requests for information may be made to the public body, including the name, title and contact details of all designated officers | 0 |
| k. Ease of accessibility of the information presented on self-basis | 3 |

Sample Website 7: Directorate of Information & Public Relations Department

Website link: www.infokhyberpakhtunkhwa.gov.pk

| Proactive Disclosure RTI Scoresheet–KPK | |
|---|---|
| a. Information about the public body, including its organization, functions, duties, powers and any services it provides to the public | 6 |
| b. Directory of its officers and employees with their respective remuneration, perks, and privileges | 0 |
| c. Detailed budget of the public body, including proposed and actual expenditures | 0 |
| d. Powers and functions of its officers and employees | 0 |
| e. Description of its decision-making processes | 0 |
| f. Opportunities for the public to provide input into or be consulted about decisions | 2 |
| g. Categories of information being held by the public body | 0 |
| h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body | 3 |
| i. Particulars of the recipients of concessions, permits or authorizations granted by the public body | 0 |
| j. Description of the manner in which requests for information may be made to the public body, including the name, title and contact details of all designated officers | 0 |
| k. Ease of accessibility of the information presented on self-basis | 2 |

Sample Website 8: Police Department

Website link: <http://kppolice.gov.pk/>

| Proactive Disclosure RTI Scoresheet–KPK | |
|---|---|
| a. Information about the public body, including its organization, functions, duties, powers and any services it provides to the public | 9 |
| b. Directory of its officers and employees with their respective remuneration, perks, and privileges | 0 |
| c. Detailed budget of the public body, including proposed and actual expenditures | 0 |
| d. Powers and functions of its officers and employees | 0 |
| e. Description of its decision-making processes | 0 |
| f. Opportunities for the public to provide input into or be consulted about decisions | 7 |
| g. Categories of information being held by the public body | 0 |
| h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body | 5 |
| i. Particulars of the recipients of concessions, permits or authorizations granted by the public body | 0 |
| j. Description of the manner in which requests for information may be made to the public body, including the name, title and contact details of all designated officers | 0 |
| k. Ease of accessibility of the information presented on self-basis | 6 |

Sample Website 9: Health DepartmentWebsite link: www.healthkp.gov.pk

| Proactive Disclosure RTI Scoresheet–KPK | |
|---|---|
| a. Information about the public body, including its organization, functions, duties, powers and any services it provides to the public | 8 |
| b. Directory of its officers and employees with their respective remuneration, perks, and privileges | 3 |
| c. Detailed budget of the public body, including proposed and actual expenditures | 3 |
| d. Powers and functions of its officers and employees | 4 |
| e. Description of its decision-making processes | 4 |
| f. Opportunities for the public to provide input into or be consulted about decisions | 0 |
| g. Categories of information being held by the public body | |
| h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body | 9 |
| i. Particulars of the recipients of concessions, permits or authorizations granted by the public body | 0 |
| j. Description of the manner in which requests for information may be made to the public body, including the name, title and contact details of all designated officers | 0 |
| k. Ease of accessibility of the information presented on self-basis | 6 |

Sample Website 10: - Province Housing AuthorityWebsite link: www.housingkp.gov.pk

| Proactive Disclosure RTI Scoresheet–KPK | |
|---|---|
| a. Information about the public body, including its organization, functions, duties, powers and any services it provides to the public | 8 |
| b. Directory of its officers and employees with their respective remuneration, perks, and privileges | 0 |
| c. Detailed budget of the public body, including proposed and actual expenditures | 0 |
| d. Powers and functions of its officers and employees | 0 |
| e. Description of its decision-making processes | 0 |
| f. Opportunities for the public to provide input into or be consulted about decisions | 5 |
| g. Categories of information being held by the public body | 0 |
| h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body | 3 |
| i. Particulars of the recipients of concessions, permits or authorizations granted by the public body | 0 |
| j. Description of the manner in which requests for information may be made to the public body, including the name, title and contact details of all designated officers | 0 |
| k. Ease of accessibility of the information presented on self-basis | 3 |

Sample Website 11: KPK Information Technology Board

Website link: <http://www.kpitb.gov.pk>

| Proactive Disclosure RTI Scoresheet–KPK | |
|---|---|
| a. Information about the public body, including its organization, functions, duties, powers and any services it provides to the public | 4 |
| b. Directory of its officers and employees with their respective remuneration, perks, and privileges | 0 |
| c. Detailed budget of the public body, including proposed and actual expenditures | 0 |
| d. Powers and functions of its officers and employees | 0 |
| e. Description of its decision-making processes | 0 |
| f. Opportunities for the public to provide input into or be consulted about decisions | 2 |
| g. Categories of information being held by the public body | 0 |
| h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body | 0 |
| i. Particulars of the recipients of concessions, permits or authorizations granted by the public body | 0 |
| j. Description of the manner in which requests for information may be made to the public body, including the name, title and contact details of all designated officers | 0 |
| k. Ease of accessibility of the information presented on self-basis | 4 |

Sample Website 12: Investment Promotion Cell

Website link: www.investinkpk.org.pk

| Proactive Disclosure RTI Scoresheet–KPK | |
|---|---|
| a. Information about the public body, including its organization, functions, duties, powers and any services it provides to the public | 7 |
| b. Directory of its officers and employees with their respective remuneration, perks, and privileges | 0 |
| c. Detailed budget of the public body, including proposed and actual expenditures | 0 |
| d. Powers and functions of its officers and employees | 2 |
| e. Description of its decision-making processes | 0 |
| f. Opportunities for the public to provide input into or be consulted about decisions | 5 |
| g. Categories of information being held by the public body | 0 |
| h. Acts, Ordinances, rules, regulations, notifications, circulars and other legal instruments being enforced, issued or used by the public body | 3 |
| i. Particulars of the recipients of concessions, permits or authorizations granted by the public body | 0 |
| j. Description of the manner in which requests for information may be made to the public body, including the name, title and contact details of all designated officers | 0 |
| k. Ease of accessibility of the information presented on self-basis | 6 |

